



**SAT-7 UK TRUSTEE**

**INFORMATION PACK**



**SAT-7 UK is a Christian charity (registered No. 1060612), established in 1997, with a mission to see a growing Church in the Middle East and North Africa, confident in Christian faith and witness, serving the community and contributing to the good of society and culture.**

Its Board of Trustees (the Board) is responsible for the overall governance, monitoring and strategic direction of the charity. It works with the charity's management to ensure that the charity fulfils the objects defined in its memorandum and articles of association and acts in accordance with the charity's vision and mission, and in compliance with all legal and regulatory requirements.

To deliver this vision SAT-7 UK partners with SAT-7 International Trust to enable high-quality locally produced inspirational, informative and educational television & digital media services to be delivered across the Middle East and North Africa, supporting this in the UK through mobilising prayer, raising SAT-7's profile, generating financial support and fostering a deeper understanding and engagement.

### **SAT-7 UK STRATEGY:**

SAT-7 UK has grown a faithful supporter base across the UK over the last 25 years. However, we recognise the need to better establish who we are and what we do in the hearts and minds of UK Christians. In this next strategic cycle is 2023-2027 we are especially committed to raise our profile and deepen the support and active engagement we receive from existing and a new generation of supporters, to increase the impact of our ministry across the MENA region and in the UK. Through a theory of change process four strategic outcomes have been agreed:

**OUTCOMES**

**GROWING THE CHURCH**

To see a growing Church in the MENA and the UK, confident in Christian faith and witness, serving the community and contributing to the good of society and culture.

**INVESTING IN THE FUTURE**

To see an increased and actively engaged support base giving regularly to sustain the work of SAT-7, so that SAT-7 UK is raising a sustainable £4M with over 3,500 donors.

**DEEPENING UNDERSTANDING**

Supporters and funders have a deepened understanding of the challenges faced by Christians and the people of the MENA region, impact of SAT-7, to create opportunities to pray, engage and partner for change.

**BUILDING ENDURANCE**

The wider SAT-7 family are strengthened through a healthy relationship with SAT-7 UK and by strategic input and collaboration. SAT-7 UK is a sustainable organisation, with a culture of best practice and innovation, where staff know they are supported and valued.

More information about SAT-7 UK can be found at [www.sat7uk.org](http://www.sat7uk.org) and copy of the latest Annual Report and Accounts at [www.sat7uk.org/annualreport](http://www.sat7uk.org/annualreport).

## SAT-7 UK PEOPLE:

SAT-7 UK has a team of around 18 staff (including full and part-time, office-based and home workers). The staff team meets together in the office every day with those online, to read the Bible and to pray for the MENA region, SAT-7 staff and programmes, our supporters and for each other. In addition to the trustees we also have a network of volunteers, who represent SAT-7 in their churches and who give presentations to supporters and at local community and regional events.

### VALUES

Our Christian faith and values are at the heart of who we are and what we do; bringing joy, showing love, strengthening faith – not just of our viewers across the MENA, but also in the lives of our staff, volunteers, supporters and partners in the UK.

- We agree to be authentic
- We choose to be courageous
- We strive to be creative
- We commit to be servant-hearted

## SAT-7 FAMILY:

We are part of the wider SAT-7 international family and regularly connect online with our international office in Cyprus, our 'studio' offices in Beirut, Cairo, Istanbul, and London as well as other 'support' offices in Europe, the US, Canada, Hong Kong and Brazil. We also meet together at our annual Partnership Gathering, held in one of the main Middle Eastern office locations; an inspiring event for partners, volunteers and staff.

Our joint vision is to see a growing Church in the MENA, confident in Christian faith and witness, serving the community and contributing to the good of society and culture. We do this by...

**BRINGING JOY** Through powerful, faith-filled television programmes and digital media, we are bringing joy to millions of lives across the Middle East.

**SHOWING LOVE** Across four channels, reaching millions of viewers in 25 countries, broadcasting 365 days-a-year, we are showing God's love to the Middle East and North Africa (MENA).

**STRENGTHENING FAITH** Our Arabic, Turkish and Persian programmes encourage and strengthen often-isolated Christians in their faith and provide a fresh perspective of faith for those asking questions about Jesus.

## TRUSTEE SKILLS AND AREAS OF NEED

We maintain a diverse board specifically in terms of gender, age and churchmanship and ensure that we possess the skills and experience required using a trustee skills matrix . Whilst we welcome all interest in becoming a trustee, we have identified the following specific skill gaps which we are prioritising in trustee recruitment:

- Finance (particularly accounting experience)- there is a need for a trustee to sit on or chair the Finance and General Purpose Committee
- Charity governance expertise
- Links with the Middle East
- A wide network amongst the UK Christian community
- Charity fundraising expertise

## THE ROLE OF TRUSTEE:

SAT-7 UK is a limited liability company that is registered as a UK charity. “Board Members” are both the Directors under Company law and are Trustees under Charity law. Board Members are expected to perform a number of duties as part of their service to the organisation.

Trustees safeguard the objects, purpose and assets of the charity; ensuring the vision and mission of SAT-7 UK is faithfully fulfilled and the trustees are accountable to each other, SAT-7 UK’s supporters and those SAT-7 seeks to serve. The list below sets out the main accountabilities, although it should not be treated as an exhaustive list, as situations may arise in which Board Members are called upon to perform additional tasks.

- To fulfil the statutory duties of trustees as set out by the Charity Commission.
- To approve strategy and policy and to monitor performance.
- To appoint and oversee the Chief Executive Officer (CEO).
- To attend and contribute responsibly to Board Meetings and appropriate Board Committee Meetings.
- To be available, without charge, to provide advice, support and appropriate challenge to the CEO and management in both meetings and informal contexts.
- To seek to maintain good relations with all staff.
- To pray for the work and people of SAT-7 UK.
- To take appropriate opportunities to represent of SAT-7 UK in accordance with the security guidelines.
- To seek to maintain interest in and to be informed about the activities of SAT-7 UK irrespective of a Board Member’s particular area of expertise.
- To act as guardians of the charity’s assets, both tangible and intangible, taking all due care over their security, deployment and proper application.
- Ensure that the major risks to which the charity is exposed are reviewed annually and that systems have been established to mitigate these risks

## SPECIFICATION FOR BOARD MEMBERS

- Board Members are asked for a time commitment of circa 10 days per year. Principal commitments are attendance at Board Meetings (four a year, of which one is a two day retreat), to meet regularly for prayer and as required membership of Board Committees (who usually meet between board meetings) plus reading for each meeting (around ½ day) and travel time.
- Board Members will have a personal commitment to Christ, practice a personal devotional life of prayer and reflection on scripture, and be in good standing with his or her church.
- Board Members will be committed to seeking to work effectively and harmoniously with other Board Members, the Executive Leadership Team and other staff.
- Board Members will take responsibility for their personal development needs in their role on the Board.
- The Board endeavours to ensure that it has Board members with expertise relevant to the major activities of SAT-7 UK and that there is diversity in respect of gender, ethnic and denominational backgrounds.
- Board Members will have a commitment to SAT-7 UK, its objectives, Code of Conduct, statements of faith (the Nicene Creed and Lausanne Covenant) and an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.

## TERMS OF APPOINTMENT

- Board Members are appointed for three-year terms of office. There is no limit to the number of terms a trustee is allowed to stand for.
- To inspire and inform Board Members, attendance at SAT-7 International's Partnership Gathering held each year is encouraged. These are usually held in the Middle East or Cyprus. SAT-7 UK also holds national or regional supporter events, which can be key events for trustees to attend.
- Board membership is not a remunerated position. However, expenses necessarily incurred in performing Board duties (e.g. travel, childcare, accommodation) will be borne by SAT-7 UK.
- Board meetings are held in either Chippenham, Oxford or London. Committee meetings are primarily held virtually.

## HOW TO APPLY

Please email your interest to [hr@sat7uk.org](mailto:hr@sat7uk.org). Your application should comprise a mandatory covering note of not more than two pages outlining your motivation and relevant experience for the role and a full CV, including educational and professional qualifications, a full employment history showing the more significant positions, responsibilities held and relevant achievements.

Applications are seen as a 2-way process, providing both the applicant and the SAT-7 Board to decide whether there is a good fit. Following a review of the application interviews will be arranged with representatives from the Board, the CEO and the Chair. This will culminate in an

invitation to attend a Board meeting after which a decision will be made by both you and the Board. Thank you for your interest in the work of SAT-7 UK. Please do not hesitate to get in touch if you have any further questions.



**SAT-7 UK**

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